

## **Rocky Mountain Cache Demobilization Procedures**

- 1. The Rocky Mountain Cache will be the central demobilization point for all supplies within the assigned Geographic Area regardless of origination.**
- 2. The Rocky Mountian Cache will staff Cache Demob Specialists and create mobile demobilization teams to handle the business.**
- 3. Only fully qualified CDSPs will head and direct the demobilization teams. Trainees will be dispatched alongside fully qualified CDSPs to assist and gain experience. No trainee will be assigned to manage/conduct a cache demobilization without the presence of a fully qualified CDSP.**
- 4. Returns to other caches will occur only from the Rocky Mountain Cache. The only exception will be when the Cache Manager and the lead CDSP agree that an alternative action is expedient and fiscally responsible.**
- 5. All NFES (National Fire Equipment System) items, all international supplies and any specialized Regional supplies will be demobilized to the Cache. Otherwise, any unique or uniquely acquired supplies will be demobilized to the headquarters of the jurisdictional agency.**
- 6. All demobilization will be fully and completely documented. All shipments will comply with haul back and transportation policies, rules, regulations and laws.**
- 7. Transportation will be completed no later than 2400 each day. Depending upon the volume of incoming shipments, all those arriving prior to 2200 will be unloaded and documented upon arrival. Otherwise, the shipment will be off-loaded the next morning on the opening bell.**
- 8. Copies of all documentation regarding movement of supplies among incidents, complexes, area commands and geographical areas which affected the assigned geographic area will be sent to the Rocky**

**Mountain Cache. This is required for the Cache to successfully comply with the fire loss/use program.**